

SAEED UR REHMAN

Civil Engineer.

Contact No.: +966534587865 , | yousafi2008@gmail.com

Experience in Contract Type

- Turnkey Design & Build
- LUM SUM Contract
- Unit Price Contract (Re Measure able)
- Cost Plus-Contract

CORE AREAS OF EXPERTISE

- Execution
- Construction Management
- Planning
- Site Engineering & Supervision
- QAQC procedure
- Subcontract Management
- Quantity Surveying
- Contract Management
- Strategic Planning
- Administrative quality
- Technical Skills
- Project Coordination
- Sub-Contractor Invoices
- Procurement & Tender bidding
- IPC & Variation Claim
- Data Management
- Auto Cad
- MS Office
- MS word & Excel latest
- PDF Editor
- Nitro Pro 8
- Proposal Writing
- Operational Excellence
- Liaison & Coordination
- Team Management

Senior Manager- | Construction Execution | Quality Control | Estimation & Bidding | Procurement & Logistics | Cost Control | Business Development - **Professional**
+20 Year of Experience

PROFILE

A result driven, self-motivated and professional Civil Engineer. having more than 23 years of experience in construction field with good experience in execution mega projects with consultants and contractors like industrial & Commercial project, Civil Building, Infrastructure and Oil & Gas Projects.

- Activities such as Execution & Implementation, Planning Quantity Surveying, Construction management, QAQC Engineering, contract management, variation, claims, Coordinating & Monitoring assigned project,
- **The distinguished history** of surpassing quality, safety, and objectives while directing overall phases of significant projects. Strategic thinker with a track record of finalizing work within the stipulated time and budget while delivering outstanding excellence.
- **Deep expertise** in implementing the best practices & deploying the appropriate application of the project management process concerning analyzing information and daily functioning to facilitate seamless communication of all relevant technical and non-technical information.

Core Competencies,

- Construction Execution & Site Management
- Estimation, Tendering & Bidding
- Procurement Planning & Material Management
- Logistics Coordination & Supply Chain Management
- Cost Control & Budget Management
- Project Planning & Scheduling
- Contract & Claims Management (FIDIC)
- Business Development & Client Relations
- Team Leadership & Staff Supervision
- Quality Assurance & HSE Compliance

WORK EXPERIENCE

Jan 2024 to till date with Elegancia Arabia Fit-Out .(Estithmar Holding)

As A Project Manager

Projects Description; - Design & Build Rose Wood Resort & Hotel.

1- Design & Build Rose Wood Hotel & Resort Triple Bay Ammala Red Sea Global.
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Responsibilities:

- Monitoring of the entire site progress - material supply dynamics, material and installation quality, submission, and approval of shop-drawings by consultants,

LEADERSHIP BENCHMARKS

- Dynamic executive leadership career strengthens and adds value to the functions, providing operational insight.
- Thrives in deadline-driven environments, working effectively in an independent and team environment.
- Proven ability to utilize inspiring leadership, personal drive, creative vision, and analytical skills to successfully deliver both team & individual goals, contributing to organizational growth.
- Expert in driving down costs and executing exceptional project delivery of Rail projects, Depot buildings, and infrastructure Works. Adept leader of Quantity Surveying, pre-tender site surveys, Estimating and Costing, including all aspects of tender management and documentation.

VALUES

- Analytical Skills
- Integrity
- Honesty
- Time Management

EDUCATION CREDENTIALS

- Bachelor of Technology in civil engineer (B-Tech) | Preston University Islamabad Pakistan
- Diploma of Associates Engineer in civil Engineering | Pakistan
- Certificate of WMS Work management System Approved ANOC onshore Project
- PMP, Project management professional. ID- 8676214
- Member of Quantity Surveyor International MQSi#7100
- QMS Quality Management System

subcontractor's performance, and quality control.

- Preparing progress reviews and attending project coordination meetings with contracts managers/subcontractors/procurement dept, etc.
- Management and coordination between design and production teams on the site.
- Selection, monitoring, and Management of engaged subcontractors involved in public areas development.
- Responsible for Supervision of Structural, Architectural, Infrastructural & MEP Works.
- Responsible for oversight and direction to the Construction Engineers and Construction field personnel assigned to on-site construction projects.
- Manpower and Technical planning and scheduling to meet project targets.
- Daily liaison with Client, top management, consultants, client's representatives.
- Cooperate and communicate effectively with the Project Director & CEO and other project participants to provide assistance and technical support.
- Driving innovations, cost reductions, increasing subcontractor's performance
- Controlling the overall construction management.
- Monitoring contractors for compliance with their contractual responsibilities.
- Responsible for keeping the higher management apprised of any change in the contractor's activity or cost prior to incurring additional time or materials outside of the project scope.
- Responsible for planning and review the construction project and contractors' submittals with the Project Manager and supervise the site works on site.
- Inform & Instruct supervisors, engineers & sub-contractors about any construction schedule.
- Ensuring the project runs to schedule and to the budget, managing programs of work and finding solutions to problems that may cause delays, such as late arrival of materials, unforeseen logistics issues, delays by other teams/vendors etc
- Responsible for snagging and project handovers.
- Accountability for the overall safety and emergency response management, conducting regular safety inspections and ensuring construction/site safety is priority.

Additional Responsibilities:

- Prepare the Project Quality plan/ QA/QC procedures.
- Prepare Material Approval Report (MAR) with compliance statement to get client approval.
- Prepare Method of statement & PQP, ITR, ITP, ITL, FRI, Check list & MVR, MAR.
- Preparation & Support of Technical & Commercial proposal for respective tender project.
- To send the RFQs to subcontractors to get the current market price.
- Preparation of Interim payment application for the client.
- Review and verify change Proposal for variation orders and new rates submitted by Subcontractor & Suppliers.
- Preparation of variations & coordinate with the consultant for the approval.
- Preparation and Checking of Sub-Contractor's Quotation by Cost Comparison & specification required & Procurement route recommendation/suggestion to Higher Management.
- To send the RFQs to subcontractors to get the current market price.
- Review Contractor IPA, Verify and issue IPC's.
- Coordinate with labour contractor and material suppliers.
- Preparing Variation Order for the Subcontractors for their change in scope of work, extra work added to their scope with proper evaluation and approval of the site management team.

Personal Information

- Date of birth -01/01/1981
- Nationality- Pakistani
- Material Statues- Married
- Driving License; Valid KSA License
- Languages- English, Arabic, Urdu ,Hindi & Punjabi ,

- Assist to procurement department for preparing the LPO's, Service Agreements (SA), Work Service Orders (WSO) and Purchase Requisitions (PR).
- Preparation of Final Account Settlement for the Subcontractors as per their contract and agreements for the work completion.

WORK EXPERIENCE

Nov 2022 to Jan 2024 Worked with Al Tamimi Globel Pvt

As A Project Manager

Completed Projects

- 1- Design & Build Neom 10Thousand Worker Accommodation AMMALA RED SEA.
- 2- Design & Build QIDDIYA Riyadh 20Thousand Work Accommodation Village.

WORK EXPERIENCE

Mar 2019 to Oct 2022 Worked with Al Rawafid Engineering & Contracting Co LLC United Arab Emirates (UAE)

As A Construction Manager

Projects Description; - Abu Dhabi oil company (ADNOC) Service Stations

Completed Projects

- 1- Design & Build Madinat Zayed ADNOC Service Station Abu Dhabi UAE
- 2- Design & Build Truck Road ADNOC Service Station 2269 (Al Ain)

Feb 2010-Mar 2019 Worked with SAUDI DESIGNERS & ENGINEERING CONSULTANT DAMMAM SAUDI ARAB

As a Project Manager.

Completed Project;

- 1- Design & Build Gulf Trading Cooperation Admiration & Warehouse 1st Industrial City Mena Port Dammam Saudi Arab (Sep-2017~Mar 2019)
- 2- Design & Build Fonterra Admiration & Milk Factory 2nd Industrial City Dammam Saudi Arab (Apr.-2016~Sep-2017)
- 3- Design & Build TORREY Admiration & Water treatment membrane Factory 3rd Industrial City Dammam Saudi Arab(Apr.-2015~june-2016)
- 4- Design & Build Al Qahtani PCK Steel Pipe Plant 2nd Industrial Area Dammam (Dec-2013~Apr.-2015)
- 5- Design & Build Al Adwan Chemical Silica Plant-01 & 02 Riyadh Saudi Arab (Feb-2010 ~Dec-2013)

Prior Experience

Jun 2007-Jan 2010 worked with MATRACON Pakistan construction Company Pvt Ltd as a Construction Engineer & Completed Project;

- 1- Hattian Balla DHQ Hospital Apr.2008 to Jan 2010
- 2- Supreme Court Of Pakistan Phase 2, Islamabad Jan2007 to March 2008

Jan 2005-june 2007 Work with Gulzari Associates Pvt Ltd as a Project Engineer.


Completed Project;

- 1- Pemra Head Quarter Islambad.
- 2- International Islamic University Islamabad.

Aug-2002-june 2005 Worked with Iftikhar & Co Pvt Ltd

Started As a Sub Engineer &Completed Project;.

- 1- Quid e Azam University Aministration and Faculity Buildings Phase -1
- 2- Quid e Azam University Boys & Girls Hostel Buildings Phase -2
- 3- Quid e Azam University Staff Villa,s Project Phase -3

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- Assisted to Construction Manager, Quantity Surveyor & Surveyor & supervisor for site execution and Quantity Surveying and surveying.
 - Site Execution for RCC building from site preparation to finishing work with proper reporting to manager.