

ABEER KADI

ARCHITECT

Saudi Arabia | +966 502137759 | abeerqadi2000@gmail.com | [LinkedIn Profile](#)

PROFESSIONAL SUMMARY

Dedicated and detail-oriented Architect with experience in technical coordination, shop drawing development, and tender management for major Saudi projects, including **Kidana**, **Qiddiya**, **CMA CGM** and **Red Sea Global**. Proficient in **Revit**, **AutoCAD**, **PlanSwift**, and **Lumion**, with strong expertise in quantity takeoffs, material submittals, and SBC compliance. Skilled in residential and architectural design, concept development, and delivering high-quality architectural and technical presentations.

PROFESSIONAL EXPERIENCE

Sahari Al Khair Contracting Company – ARCHITECT

2025 – Present

- Managed tendering processes and vendor registrations across multiple procurement platforms, including preparation and submission of technical and commercial bid documents, coordinating required tender deliverables, and ensuring timely submission to clients and project owners.
- Prepared Architectural Shop Drawings using AutoCAD ,(including stone cladding) ensuring compliance with design and execution standards.
- Prepared prequalification documents, material submittals, and multi-disciplinary tender packages for key clients including New Murabba, Qiddiya, Kidana, and Saudi Binladin Group, supporting smooth approval and tender processes.
- Performed Quantity Takeoffs using PlanSwift and prepared BOQs using Excel for commercial and residential projects.
- Developed Technical Submissions for major clients including Red Sea Global, Qiddiya Investment Company, Kidana Development Company, Saudi Binladin Group.

Osama Zaid Azraq Est. – ARCHITECT

2024 – 2025

- Worked on the **CMA CGM administrative building project at Jeddah Islamic Port**, contributing to architectural works in accordance with design and execution requirements.
- Delivered **quantity take-offs** for architectural works, ensuring cost control and efficiency in material usage.
- Supervised architectural block and finishing works and prepared As-Built drawings, ensuring design compliance and accurate project documentation.
- Prepared and submitted Handover documentation and supported technical team.
- Verified all materials against the Employer's Requirements (**ER**).

Majdi Al Harbi Engineering Consultation and Fire Safety company – ARCHITECT

2023 – 2024

- Designed residential projects in compliance with Saudi Building Code (**SBC**) and client requirements.
- Developed architectural drawings including plans, sections, elevations, and 3D visualizations.
- Prepared detailed shop drawings and technical documentation.

Alwouroud city | Team construction Company & Al Jazeera company – ARCHITECT

Summer 2022

- Design plans, Sections, Elevations and 3D model for the project using Revit.
- Contributed to urban design development for the project, supporting planning concepts and spatial design solutions.
- Prepared project report using Microsoft office.
- Prepared shop drawings of a selected villa in Alwouroud City project using AutoCAD.

EDUCATION

Taif University – Kingdom of Saudi Arabia

2019– 2023

- Bachelor's Degree in Architecture
- Taif University, Saudi Arabia, Taif 3.94/4.00 (151 credits) Excellent with first honors.

SKILLS

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|-------------------|-----------------------|--|
| • PlanSwift | • Lumion 3D Rendering | • Strong understanding of design principles and concepts. |
| • AutoCAD 2D & 3D | • Microsoft Office | • Collaborative team player with excellent time management |
| • Autodesk Revit | • Canva | and organizational skills. |
| • Adobe Photoshop | | |

CERTIFICATIONS & ACTIVITIES

- SCE, PMP and Revit** certification – Technical and Vocational Training Corporation.
- Certifications in Dealing with stress and emotions, Effective leadership skills, Customers service and other.

PROFESSIONAL PARTICIPATION

- Participation in the development of a walkway in Batha Quraish, Makkah Al Mukarramah
- Participation in the 2nd Model Neighborhood Hackathon.