

# WASAN ABED AIHARBI

- A fresh graduate who is looking forward to work in a job characterized by a positive and supportive work environment and to be able to apply my knowledge and skills and contribute to the development of the organization to develop my skills and gain experience.

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## EDUCATION

- **Bachelor's degree in Public Relations**  
King Abdulaziz University  
2019-2022
- Graduating with 4.5/5 and an honor degree.

## PROFESSIONAL EXPERIENCE

- **Customer Service And Crowd Management Specialist**  
Holool Company, Jeddah, Saudi Arabia  
| May 2024 – Present
- **Operation Coordination**  
JEDCO Company, Jeddah, Saudi Arabia  
| Apr 2023- Apr 2024
  - Effectively maintained the passenger flow in the domestic and international airport for them to have the best experience.
  - Diligently assured the passenger Safety and Security with coordination between different parties in the facility.
  - Dealing with different types of emergencies the passengers had during their boarding/off boarding.
- **Public Relations Assistance Intern**  
PR Boutique Agency, Jeddah, Saudi Arabia  
| Jan 2022- Feb 2022
  - Managing the agency media relations by coordination with client and suppliers to assure the punctuality of projects.

## AFFILIATIONS AND VOLUNTEERING

- Member of in Health Volunteering with 68 Hours in Total.
- Member of Jeddah Pulse.
- Member of the Social Committee at King Abdulaziz University.

## SKILLS

- Communication Skills
- Event Management
- Media Relations
- Time Management
- Desire to Learn
- Operations & Administration
- Microsoft Office Expert
- Work Effectively in a Team
- Crisis Management

## CERTIFICATIONS & COURSES

- Quality Assurance, (SAFCSP) | Jul 2019
- Business Development, (SAFCSP) | Jul 2019
- Crisis Management Strategies, (KAU) | Feb 2021
- Excellence of Academic Year, (KAU) | 2021 - 2022
- Excellence of Academic Year, (KAU) | 2020 - 2021
- Excellence of Academic Year, (KAU) | 2019 - 2020

## LANGUAGES

Arabic: Native  
English: Fluent