

TOTAL WORK **EXPERIENCE 10 YEARS GCC INDIA SABIC SEC AT ABB**

Er. ZAKIR KHAN

+966-540058671

zakirarshad7@gmail.com

https://sa.linkedin.com/in/zakir-khan-47508823b

PROFESSIONAL PROFILE



- Highly motivated and experienced in deriving **EPC** Projects for power distribution & generation and electrical equipment testing and commissioning activities.
- •Implementation, Monitoring, and control of Construction for all stages throughout The project spans from the phase of Engineering/Design up to Handover.
- •Skilled in developing estimates and schedules, attaining bids and managing the work of subcontractors across various trades, maintaining detailed Vendor and project information databases and expediting project construction Schedules.

CORE COMPETENCIES: ♦ **Project Management** ♦ Execution Support ♦ Ability to

work under pressure ♦ Estimation and Cost Analysis ♦ Team Leadership ♦ Problem Solving Skills ♦ Decision Making skills ♦ Commissioning & Installation ♦ Calibration ♦

Computer Hardware & Software ♦ KPI ♦ Standard operating procedure (SOP) ♦

LOCATION Saudi Arabia Riyadh

IQAMA STATUS Transferable Immediately Joining. **Electrical and Electronics Engineer IQAMA PROFESSION**

Available Valid KSA **DRIVING LICENSE**

Electrical Engineer (BE) with 1stDivision. **EDUCATION** (RGPV Bhopal) Saudi Council of Engineer (SCE) 948179

LANGUAGES **English, Urdu & Arabic PROFESSIONAL** Mechanical, Electrical (MEP)

QUALIFICATION



PMP, SCE and SEC Certified. 4025824

CAREER OBJECTIVE

Having more than 10 Years of experience as Electrical Engineer (MEP) Petrochemical plant projects As well building systems, energy technologies, green building excellent knowledge of MEP activities and QMS.

Having more experience as Quality Management as Electric, Construction, Building & Petrochemical plant projects. Familiar with inspection procedures and other applicable code standards with SABIC, SEC SCE Certified Approved.



Project Achievement's

8 Successfully Completed and Energization of E&PM SABIC Projects Such As WASTE WATER TREARMENT, TRANSMISSION OVER HEAD TO UNDER GROUNDING RMU TRANSFORMER, POWER FACTOR IMPOROVEMENT, CRACKED GAS, POLYMER UPGRADE.

Resume

Project / Construction Manager



Education

- Bachelor of Engineering in Electrical and Electronic Engineering.
- Approved by Saudi Electricity Company as Project Manager for Sub-Station
- Approved by Saudi Electricity Company as Project Manager for EHV U/G 380/115 kV Cable Projects.
- Member of the Saudi Engineering Council as a Professional Engineer 948179
- Member of the Indian Engineering Council as a Professional Engineer 0502114
- Certified Internal Auditor.
- PMP Certified 4025824



- Electrical engineering principles and practices
- Power Plants
- CALIBRATION
- Cold storage
- Transmission Line LV MV
- Control System
- Switch gear
- Pump Station
- Produce, manufacture and distribute household and personal items found at supermarkets, pharmacies, other retailers and e-commerce.
- Power distribution systems (medium and low voltage)
- Electrical design software (ETAP, SKM, AutoCAD, MS Office)
- Electrical safety standards (NEC, IEC)
- Problem-solving oriented.
- Root cause analysis.
- Good team-building skills.



Work Experience

1. PROJECT: INTERTIE BETWEEN WEST KHOBAR & WEST KHOBAR 2, 115 kV UGC Portion.

Company: **KEIR**Company **SEC**Position: Project
Manager
Duration:
2023 - Till

2. PROJECT: Construction of 380KV Underground Cables from King Salman Park #9083 To Almursalat # 9012 and from King Salman Park #9083 S/S TO Alrawabi # 9047 S/S.

Company: October Construction Company. Company: Saudi Electrical Company.

Position: Project Manager.

Duration: 2022 to 2023 Riyadh Saudi Arabia.

Classification: Internal Use Only

Resume

Project / Construction Manager

3. PROJECT: Polymer Packaging Upgrading, Water Treatment Plant

Company: **ABB Electrical co.** Company: **SABIC YANBU.** Position: Electrical Engineer.

Duration: 2018 to 2022 Yanbu Saudi Arabia

- Overall project management for Electro-mechanical areas including work
- Scheduling, and monitoring work progress to ensure timely completion without cost and time hand Schedule & resource finalization with the project team.
- Participating in project review meetings to track project progress.
- Coordinating with clients, consultants, and contractors for design, specs & change management.
- Manage vendor relationships including negotiating and controlling contracts track project deliverables.
- Communicate with project stakeholders and manage expectations proactively.
- Monitoring of Installation, testing & commissioning of electro-mechanical equipment as per SOW.
- Supervising/Monitoring the requirements of the project site & keeping coordinating with the site management team for information exchange & required action.
- Studying the scope of work & specifications of the assigned projects and reviewing various electrical systems as per the requirements
- Review drawings and prepare material specifications and bill of quantity (BOQ), getting approvals from the end customer for all types of drawings & datasheets of equipment.
- Estimating resource requirements, finalization of technical specifications, tendering, and procurement.

4. PROJECT: SUBSTATION INSTALLATION

Company: BHEL INDIA Company: BHEL.

Position: Electrical Engineer.

Duration: 2016 to 2017 Bhopal India.

- Diagnoses and completes fewer complex repairs to generators and Components at the customer's
- customers courteously and professionally. Anticipates and ensures
- Prompt and efficient attention to customer needs
- Applies the use of specialized tools and follows documented procedures and policies to Diagnose and complete fewer complex repairs, including identifying and preparing required parts and tools
- Performs preventative maintenance activities as per documented schedules and standards on power generation products in the field
- Completes required documentation, such as service worksheets, timesheets, warranty claims, and quality documents via handwritten forms or business system input screens.
- Completes training in line with skill and business requirements



SECONDARY DUTIES AND RESPONSIBILITIES:

- ✓ Implementation, Monitoring, and control of Construction for all stages throughout
- ✓ The project spans from the phase of Engineering/Design up to Handover. System
- ✓ Manage electrical projects from conception to completion.

ACTIVITIES

- Maintenance & Trouble shooting of plant electrical equipment, instrumentation and automation system.
- Working with team Following SOP for Preventive Maintenance. Do daily inspections of plant Electrical and Automation equipment/devices conditi. Prepare maintenance weekly/monthly/yearly base plans.
- Working knowledge of field instruments & electrical systems including LV & HV devices.
- Coordinate with cross-functional teams (mechanical, civil, etc.).
- Monitor project progress and report to stakeholders.

<u>Pre-Project Documents</u>: Project Proposal (PP), Business Case (BC) Feasibility Study (FS) Project Charter (PC) <u>Project Planning Documents</u>: Project Management Plan (PMP) Project Schedule (PS) Budget and Cost Estimate (BCE) Resource Allocation Plan (RAP) Risk Management Plan (RMP)

Technical Documents: Design Basis Memorandum (DBM) Front-End Engineering Design (FEED) Basic Engineering Design (BED) Detailed Engineering Design (DED) Material Selection and Specification (MSS) **Safety and Environmental Documents:** Safety and Environmental Impact Assessment (SEIA) Hazard and Operability Study (HAZOP) Safety Integrity Level (SIL) Environmental Impact Assessment (EIA)

Contract and Procurement Documents: Request for Proposal (RFP) Contract Agreement (CA) Purchase Order (PO) Vendor Qualification Documents (VQD)

<u>Project Handover Documents</u>: Project Completion Report (PCR) Final Project Report (FPR) As-Built Drawings (ABD) Operation and Maintenance (O&M) Manuals Testing and Commissioning Reports (TCR) Quality Control Documents (QCD) Safety Documentation (SD) Training Records (TR) Warranty and Guarantee Documents (WGD) Project Close-Out Report (PCR)

Engineering Documents: Piping and Instrumentation Diagrams (P&IDs) Electrical Single-Line Diagrams (SLDs) Control System Documentation (CSD) Mechanical Completion Report (MCR) Electrical Completion Report (ECR)



Personal Details

Fathers Name: Mr. Arshad Ali Khan Marital Status: Married Nationality: Indian

Birthday: January 07, 1995 Driving License: Available Languages: English, Urdu,

Iqama: 2527321596 Email: zakirarshad7@gmail.com Arabic

Salary Range: SAR 12000 – 22000 Required Visa: Family Wife only Without Child.

I hereby certify that the foregoing information are true and correct to the best of my knowledge and belief.

SAUDI ARABIA ZAKIR KHAN





THIS IS TO CERTIFY THAT

Zakir Khan

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

Project Management Professional (PMP)

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

Ike Nwankwo, PMP | Chair, Board of Directors

Certification Number: 4025824

Citizenship: Saudi Arabia

Original Grant Date: 10 January 2025

Expiration Date: 10 January 2028

Pierre Le Manh | President & CEO





Membership no.:948179





عضوية رقم:948179

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decreee M/36 Date19/4/1438 H. SCE has approved:

اســـتناداً إلى نظام الهيئة الســعودية للمهندســين الصادر بالمرســوم الملكي رقم م/٣٦ وتاريخ ١٤٢٣/٩/٢٦هـ ونظام مزاولة المهن الهندسية الصادر بالمرســـوم الملكي م/٣٦ وتاريــخ ١٤٣٨/٤/١٩هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

ZAKIR KHAN

Membership Category: Engineer

Specialization: Electrical Engineering

Membership Start Date: 6/14/2023



ذكير خان

فئة العضوية: مهندس

التخصص: مهندس كهرباء ، ،

تاريخ بداية العضوية: 6/14/2023

This Certification is valid until

14 June 2026

29 دو الحجة 1447

هذه الشهادة صالحة إلى تاريخ

الأمين العام Secretary General الأمين العام العام العبداللطيف العبداللطيف

EHV Engineering & Projects Sector Extra High Voltage Projects Department-central REVIEW OF CONTRACTOR'S SUBMITTAL



Submittal No.	OCT/9083UG/23/D-121		Date:	Date: 09-Feb-23			
PROJECT TITLE: Construction of 380kV UGC From BSP #9083 to BSP #9012 And From BSP #9083 to BSP #9047							
CONTRACT No.	: 4400014870	BI No.	:	JO No.:			
To: Department Manager EHVPD-C			From : October Construction Co. LTD (Contractor)				
S/N	Description		Drawin	g Number	No. of Sheet/s	Revision	
1							
		-			+		
		-					
ACCEPTANCE OF THE FOLLOWING SUBMITTAL IS HEREBY REQUESTED:							
Check in the ☐ Drawings / ☐ Materials / ☐ Test Reports ☑ Others (Specify)							
Appropriate Box:	Sketches	Equipment			Key Pers	onnel	
FILL-UP APPLICABLE INFORMATION BELOW:							
Description : Request for Approval of Project Manager							
Zakir Khan Reference : PTS-20CC345 Manufacturer/Supplier : Vendor Address : Expected Delivery Time :							
COMPLYING WITH SCOPE OF WORK AND TECHNICAL SPECIFICATIONS? IF" NO " INDICATE DEVIATIONS: (Provide justification and attach supporting documents)							
(Contractor) Submitted by :	Projects Manager Signature: Name : Eng Abdulrahman . Date : February 9, 2023	Alsaadi	(SEC) Received by: Signature Name Date		nnager ubair Elmaleeh		
FOR SEC USE ONLY							
SEC HAVE REVIEWED THE ABOVE SUBMITTAL AND FOUND IT: ACCEPTABLE ACCEPTABLE, AS NOTED NOT ACCEPTABLE (RESUBMIT) PROVIDE ADDITIONAL INFORMATION			REMARKS:				
SEE ATTACHED COMMENTS Only One Page			Please use extra sheets if needed.				
Signature : Name : Ref. No. : Date :	Engr. Sanad Mohammed A 23/14870-129 / 12051401 Feb 21, 2023		(Contractor) Received by	Signature : Name : Date :			
NOTE: Acceptance does not release the Contractor from his responsibilities in performing the work in strict							





(Attachment of SEC Letter No. 23/14870-129/12051401 Dated 21.02.2023)

SEC Remarks on Request for Approval of Project Manager

M/s. October Construction Co. Attention: Projects Manager

Dear Mr. Abdulrahman Al-Saadi, Greetings,,,

SEC Transmission Projects Department – COA pleased to inform that Mr. Zakir Khan have been approved as a Project Manager for the Construction of 380kV form KSP BSP#9083 to BSP#9012 & from BSP#9083 to BSP#9047- contract 4400014870 and will be under probation period for <u>6 weeks</u> (from 25-Feb-2023 to 08th-Apr-2023). Hence, he will be re-evaluated on <u>10-Apr-2023</u> for below major points which is not limited:

- 1. Communication.
- 2. Performance.
- 3. Overall Project Progress.

SEC would like to enlighten that he must work in full time basis and shall not be removed or reassigned without SEC prior approval as per PTS & contract requirements.

SEC reserves the right to remove and revoke this conditional approval anytime whenever employee failed to demonstrate his competency or did not meet expectations to implement SEC requirements, Standards and Procedures from this probation period. SEC has the right to request a replacement if the performance of the concern personnel is determined to be unsatisfactory.

This is for your information and further necessary action.

Yours Sincerely

Engr. Sanad Mohammed Alturki

Group Leader, Urgent Government Projects Division

Projects Department- Central

Review of Contractor's Submittal



الشركة السعودية للكهرباء مصنف مقيد (داخلي) - Classified as Confidential Internal by SEC

GENERAL PROJECT DEPARTMENT

ASSET REPLACEMENT PROJECT DIVISION - COA & EOA



REVIEW OF CONTRACTOR'S SUBMITTAL

Submittal No. KEIR/2024/8123/132kv/DTS-02	Date: 14-Feb-24					
144111111111111111111111111111111111111	**************************************					
PROJECT TITLE : REPLACEMENT OF 132 KV LPOF U/G	CABLE CIRCUIT 8123-8092 , in Riyadh City					
CONTRACT No. : 4400019872 JO No.	:					
CONTRACTOR : Keir International PLANT NO): NG1401					
To:	From : Keir international					
Division Manager	High Volatage Projects Dept.					
Engr.Rashid El Enazi	6678 Wag valley Al-Malga P.O.box.87807					
ASSET REPLACEMENT PROJECT DIVISION - COA & EOA	Riyadh 11652 K.S.A					
SEPDC(Saudi Electricity Project Development Company)	COLLECTED (Chook Appropriate Boy)					
ACCEPTANCE OF THE FOLLOWING SUBMITTAL IS HEREBY REQUESTED:(Check Appropriate Box) ☐ Drawing/Sketches ☐ Materials/Equipment ☐ Test reports/Calculation ☑ Others (KEY PERSONNEL CV)						
☐ Drawing/Sketches ☐ Materials/Equipment ☐ Test reports FILL-UP APPLICABLE INFORMATION BELOW:	s/Calculation Others (KEY PERSONNEL CV)					
Description : Request for Approval Of Project Manager						
Engr Zakir Khan						
Drawing Number :						
Reference Specification Contract No. 4400019872 PTS#22CC	147					
Manufacturer/Supplier :						
KEIR previous Ref.						
SEC's previous Reference :						
COMPLYING WITH SCOPE OF WORK AND TECHNICAL SPECIFICAL IF" NO " INDICATE DEVIATIONS : (Provide justification and attach supporting						
Submitted by: H.V Div. Manager	Received by : Project Manager, Asset Replacment Project Div - C & E					
(Contractor)						
Signature :	Signature:					
Name : Eng Mohammad Ziad Al-Ali	Name : Engr.Abdul Lathif					
Date : February 14, 2024	Date :					
FOR SEC-PDC USE ONLY						
SEC HAVE REVIEWED THE ABOVE	REMARKS:					
SUBMITTAL AND FOUND IT: ACCEPTABLE	Under Probation period for 3 months					
X ACCEPTABLE WITH COMMENTS	 Shall be available to lead the project on immediate basis Slippage in project overall progress shall result in revoking of this approval. 					
NOT ACCEPTABLE (RESUBMIT)						
☐ REJECTED						
SEE REMARKS/ATTACHED COMMENTS(Pages)	Please use extra sheets if needed					
Project Manager, Asset Replacement Project Div - COA & EOA						
Signature :	Received by : Signature :					
Name : Eng'r Abdul Lathif	(Contractor) : Name :					
number 1	24 00579505 25 300000000000000000000000000000000					
Ref. No 24/209/12056201	: Ref No :					
Date : 14/02/2024	: DATE :					
NOTE: Acceptance does not release the Contractor from his responsibilities conformance with Contract, Scope of Work and Technical Specifical						





24 January 2024 G (72 Rajab 1445 H)

Keir International Company. Contract No. 4400019725/00 Intertie Between West Khobar and West Khobar-02

Kind Attention Mr. Mohammad Ziad Al Ali; General Manager

Subject <u>Proposal for Project Manager</u>

Reference Keir Co. Letter No. KEIR/2024/115KV/DTS-02 dt: 18-Jan-2024

With reference to the above letter, please be informed that we have interviewed the proposed Project Manager "Mr. Zakir Khan" and found him acceptable for the proposed post for probationary period of three (3) months for the subject project only and his performance will be re-evaluated upon completion of probationary period.

He should work on full time basis for this project only and shall not be removed or sent on vacation without prior permission from Projects Development Company (PDC)/SEC. Keir International Co. shall submit alternate proposal in case Mr. Rahil Tasawar fails to meet the expectations.

Further, you are advised again to submit the complete organization chart along with CVs of the proposed key personnel, per Instructions to Bidder (1TB) Annexure-I, by 28-07-2024.

This is for your information and further necessary action.

AHMAD F. AL-NEHAYER

Manager

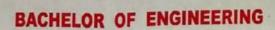
Fast Track Interc. Projects Division

IAF/SSS

cc:Letter File

PROUDYOGIKI VISHWAVIDYALAYA Skiverelty of Technology of Madhya Ara





Electrical Engineering

This is to certify that Zakir Khan

Corporate Institute of Science & Technology, Bhopal

having passed the **BACHELOR OF ENGINEERING Electrical Engineering** Examination in A.D. of this University 2015

Division in the First

is awarded the degree of BACHELOR OF ENGINEERING

बैचलर ऑफ इंजीनियरिंग

इलेक्ट्रिकल इंजीनियरिंग प्रमाणित किया जाता है कि

जाकिर खान

कॉरपोरेट इंस्टीट्यूट ऑफ साइंस एंड टेक्नालॉजी, भोपाल

ने सन् 2015 में इस विश्वविद्यालय की बैचलर ऑफ इंजीनियरिंग इलेक्ट्रिकल इंजीनियरिंग श्रेणी में उत्तीर्ण की उन्हें

बैचलर ऑफ इंजीनियरिंग

उपाधि से विभूषित किया जाता है।

BHOPAL (INDIA) 28-02 -20 18

कुलपति

egistrar कुलसचिव



Challe Charles

S.No. RGPV ... Su.

Writer's

Full Name: Meetra Thakey

Meerg Signature

Checker's

Full Name: Pankaj Sitoke

Signature

Registrar (Exam)

Controller (Exam)

Issue No. RGPV/200

/ Date.

ABB Electrical Industries Co. Ltd. A joint venture limited liability company

Head office - Riyadh, Kingdom of Saudi Arabia C. R. 1010061412 - CoC 2620 Paid up capital - SAR 168,750,000

P. O. Box 8796 Riyadh 11492 Tel.: +966 (0) 11 265 3030 Fax: +966 (0) 11 265 1211



April 16,2024 2024-HR-986-COD-KOD-TE

۵ شهادة خدمه Certificate of Service

Name

Zakir Khan

Nationality

Indian

Employee No

8191

Job Title

Electrical Engineer

Department

Electrical

Employment Date:

06/06/2018

Last Day of Work:

16/04/2024

ذاکر خان

الاسم

هندي

0 1A A

رقم الموظف

مهندس كهرباء

مسمى الوظيفة

الكهرباء

اسم الإدارة

21/06/1439

اجداء الحدمة

07/06/1445

أخر يوم عمل

We hereby certify that, the above has worked with the company in the capacity of Technical Specialist. His Service has been ended from the company and he received all his dues and has no commitment or any financial outstanding claims whatsoever.

During his stay with the company we found him to be honest, hardworking, diligent and of good behavior and conduct.

We thank him for the time that he has rendered to SAABB during the period of his employment, and wish him more advancement and success in his future endeavor.

بهذا نشهد بأن المذكورة بياناته أعلاه، كان قائماً بما تتطلبه وظيفة أخصائي تقنى من مهام ، وقد انتهت خدمته من الشركة واستلم كافة حقوقه، وليست عليه أية إلتزامات أومطالبات مالية من أي نوع.

هذا وقد كان مخلصاً، مجداً ومجتهداً يتمتع بسيرة حسنة وسلوك نبيل طيلة فترة بقائه في الشركة.

ونحن إذ نشهد بهذا؛ نشكر الموظف على الفترة التي قضاها في خدمة إيه بي بي السعودية، متمنين له دوام التقدم والنجاح، والله الموفق، ،

spell spe , ale المدير التنفيذي لمركز الموارد البشرية

ALI O. AL-KOUD COUNTRY HR CENTER MANAGER





Uanpet Sites Projects





Certificate of Appreciation

This Certificate is presented to

Mr.Zakir Khan

for his support and contribution in achieving successfully Safe Execution of Jurnaround Projects during November 2022 at Saudi Yanbu Petrochemical Co.

This is given on 16" of January 2022

ADNAN S. AL-HARBI E&PM SITE PROJECT MANAGER

SABIC





ID. 1612297 Exp.8/31/2024 Issued by: SABIC R

ذكير خان ZAKIR KHAN عامل WORKER

Lunality: INDIAN

الجنسية: هندى

National ID/Igama:

2527321596

العبوية الوطنية / الأقامة

Buod Type: Emergency No :

A+ 0593696999

فصيلة الدم: رقم الطوارى:

Contract Name:

ايه بي بي

اسم المقاول:

Contract No:

4300429848

رقم العقد:

ID Holder Sginature

توقيع صاحب البطاقة

Security Dept. Signature:

توقيع إدارة النمن:

FAHAD A. ALTHBAITI

فهد عطيه الثبيتي



هوية مقيم

رقم النسخة ٦

ذكيرخان **ZAKIR KHAN**

رقم الهوية: ٢٥٢٧٣٢١٥٩٦ تاريخ الانتهاء: ٢٠٢٥/٠٢

تاريخ الميلاد: ۱۹۹۰/۰۱/۰۷ مكان الميلاد: الهند

الجنسية: الهند الديانة: الاسلام

المهنة: مهندس كهربائي

هوية صاحب العمل: ٢٠٠٣٤ ٥٠٣٠

مكان الإصدار: شركة العلم لامن المعلومات

مكان العمل: منطقة الرياض

السم صاحب العمل: شركة سام تيك للمقاولات شركة شخص واحد

يجب التحقق من الرمز السريع قبل اعتماد التعامل مع الهوية



