

ABDULELAH HATIM ALZUMAR

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Location: Makkah, Saudi Arabia

Professional Summary

Architectural Technician with experience in technical office and site supervision. Skilled in preparing shop drawings, coordinating with consultants, and monitoring on-site execution according to approved drawings. Proficient in AutoCAD, SketchUp, and D5 Render, with strong attention to detail and teamwork skills.

Graduation

UM AL QURA UNIVERSITY, Makkah, Saudi Arabia

Diploma in Architectural Drafting (Graduation: 2026)

Studied architectural design, technical and execution preparations, and finishing works.

Technical & Management Training

- AutoCAD Course – Umm Al Qura University
- Introduction to Project Management Professional
- Communication Skills
- COSHH Training

Training Courses

- NEBOSH HSA
- IOSH MS
- IOSH Working Safely
- CIEH Safety
- Safety Supervisor
- Electrical Safety
- Risk Assessment

Experience

Construction Supervisor

Saqr Consulting Engineers Office (8 \ 2025) TO (8 \ 2026)

- Supervised site works and ensured compliance with approved drawings
- Coordinated with contractors and site engineers
- Monitored work quality and safety requirements

Training Architectural Technician

Bin Alawi Engineering Office (7 \ 2025) TO (8 \ 2025)

- Prepared architectural and shop drawings using AutoCAD
- Assisted in technical office tasks and documentation
- Coordinated drawings with structural and MEP teams

Technical Skills

- AutoCAD (Advanced)
- SketchUp
- D5 Render
- Architectural & Shop Drawings
- Reading Architectural Drawings
- Microsoft Office (Word, Excel, PowerPoint)

Personal Skills

- Creative thinking
- Teamwork
- Time management
- Attention to detail and accuracy

Languages

- Arabic: Native
- English: Good